



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		CH. BANSI LAL GOVT. COLLEGE
Name of the head of the Institution		Dr Sunita Yadav
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01252-258208
Mobile no.		9996009155
Registered Email		gcloharu@gmail.com
Alternate Email		drpk2009@gmail.com
Address		Loharu-Bhiwani Road, Loharu - 127201
City/Town		LOHARU
State/UT		Haryana
Pincode		127201
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	SH K R YADAV
Phone no/Alternate Phone no.	01252258208
Mobile no.	9416296928
Registered Email	gcloharu@gmail.com
Alternate Email	ydvnschimohit@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.cblgcloharu.com
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.cblgcloharu.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	66.70	2004	08-Jan-2004	07-Jan-2009

6. Date of Establishment of IQAC	13-Jul-2019
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Sanitation of the college campus and infrastructure	03-Sep-2019 21	11
Tree Plantation in the campus	03-Sep-2019 21	11

To ensure full attendance of students	20-Jan-2020 21	10
Annual Athletic meet	20-Jan-2020 21	11

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[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	15-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The MIS system is developed in a centralised pattern by the Directorate of Higher Education, Haryana, and is maintained by the head office at Panchkula. The colleges are directed to fill in the required information whenever necessary. The modules require the information on student strength, admission details, fee details, scholarship, examination and evaluation details, placement details etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

However it is the preliminary work of the affiliating university to define the curricula and syllabi planning and designing. The affiliated college only implement the same as decided by affiliating university and guided by the Department of Higher Education Haryana. The college implements curriculum delivery to students of UG and PG classes for semester/ annual scheme through well designed schedule timetable. Teachers of the college deliver lectures as per predefined lesson plan and syllabi in the supervision of the college administration. The atmosphere and peaceful learning environment of the college library and separate reading facility for staff, boys and girls encourage all the stake holder to gain updated knowledge. The college library subscribes a large number of updated Newspapers, magazines and journals for enhancing the knowledge of stakeholders. Wi-Fi facility is also available for the updation of digital learning. All the students are encouraged to group discussion and paper presentation for built up their confidence and their exposure. The outsider experts in their respective field are invited time to time to deliver extension lecture to apprise the students' to latest knowledge. The college

administration keeps vigilance on all the activities of the students as result, curriculum delivery, departmental proceedings etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	commerce pass course	16/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from students: - The college collected feedback from undergraduate and

postgraduate students. This feedback was collected through Google forms. An online questionnaire was sent to the respondents and they filled it accordingly and submitted their response duly. The academic growth's feedback of the students was also collected by teachers through class test and quiz contests. Mentorship classes are also a platform for collecting information in verbal form concerning the activities and programmes which are performed in our college as feedback. The problems raised by our students is solved by teacher mentors through career opportunities counselling. The concerned teachers also report the problems to the principal and try to figure out an appropriate solution for further improvement in academic environment.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1701	180	37	3	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
49	48	Nill	1	1	5
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This system enables bridging gap between the Teachers and Students of an institute. This creates a better environment in the college, where students can approach teachers for both educational and personal guidance. The academic session 2019-20 aims at a close monitoring of the students by mentor mentee system and sorting out various issues and problems they face in their academic and normal life. Mentor- Mentee interaction is implemented in the institute wherein 40 students are assigned to a faculty member who acts as their mentor for the entire academic session. The mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counseled till they have passed the course. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counseled by the mentors, class incharge, subject faculties and HOD for improving their academic performance and attendance. In mentors class main issues related to their personality development and career opportunities. At first year level, students academic and personal issues of concern are well looked after by the class mentors. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The role of the mentor is to nurture the students and guide them for any issues they are coming

across. Students with personal/family problems if any are given counseling and support by mentor. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class, discuss with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contact the parents and educate them, if required about their wards performance, and the academic programmes of the college as well as the support system and the monitor system the student and parents. Mentor classes motive is to make an overall development of the personality of the students i.e. mental, physical and spiritual. Generally, the Mentors provide encouragement, motivation and counseling support. Mentors guide the students to learning challenges. Economically weak students are given part time jobs in the college through "Earn While You Learn" scheme so that they can get financial help and continue their education without the feeling of dependence. They provide personally support to the students in handling difficulties in their personal life. Many Mentors also encourage students to collaborate with them in projects or in academic writing, especially when students share their academic interests. This, although less common, greatly helps the students in giving them an edge over their competitors elsewhere. Such Mentors also guide these students during their projects and internships. The mentor classes are held in the college on the Saturday. The problems faced by students regarding lack of basic facilities are resolved by the mentor teachers. The Mentor during interaction tries to understand the problems of each student, keeping in mind the socio economic background of the students. Through such system, the college has successfully adopted a

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1881	49	1 : 38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	49	0	3	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Ch. Bansi Lal Govt. P.G. College Loharu, Bhiwani strictly follows guidelines of CBLU Bhiwani for syllabus, internal evaluation and assessment procedure. The college has adopted a method of assessing the academic performance of the students on a continuous basis. The college has a proper mechanism for planned curriculum delivery and its effective mechanism and documentation. Regular class tests, group discussions, seminars, Surprise test and Quiz and guest lectures are conducted prior to examinations. Industrial visits are arranged

for the students and they submit their visit report which is also evaluated. The marks obtained by the students in internal assessment tests are uploaded on the university web portal along with their attendance. For undergraduate programs: The institute conducts class tests and assignments which constitute an integral part of internal assessment system. The students are given assignments on various topics sometimes the topics of their choices and these are checked and evaluated by their respective teachers. In lab, day to day performance is assessed by student for every experiment which includes regularity, performance, viva and the promptness in submitting the record regularly. The independent learning, practical approach to the real-time applications is tested by viva-voce. For Postgraduate programs : At PG level , a self study report of 25 marks is prescribed by CBLU Bhiwani, since 2017 which intends the habit of reading books and develop writing skills in a manner of creativity and originality in students. The self study report is evaluated by the external examiner on the basis of subject matter, organization of subject matter, conclusion, references and suggested readings. However, in case of internal examination the candidate will present a seminar of 20 minutes carrying 25 marks in presence of students and teachers of the department. The seminar evaluation is carried out by a three member subject committee of the college. College conducts tutorial classes to clarify doubts and re-explaining the critical topics to P.G. students. The transparency of CIE is regulated by overall performance of the students during the academic session.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. The Institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the Chaudhary Bansi Lal University, Bhiwani. Every year college prepares the academic calendar and also a department wise activity schedule for smooth functioning. In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website and displayed on notice board. Only head of the institution can incorporate minor changes in academic calendar which may consider in the unforeseen circumstances .This ensures that the curriculum is enriched through related activities like guest lecture, extension series and industrial interaction. The academic calendar was prepared for an academic session, which followed a proper schedule of admission, teaching days, vacations, examination system, social, cultural activities and sports meet which is strictly followed by the college. Before the commencement of every semester various committees prepare for detailed academic activities and the number of classes allotted to teachers according to students strength. On the basis of this the routine subcommittee of the teachers prepares a detailed timetable for the entire semester. The lesson plans are prepared by the teachers for each semester and monthly displayed on the respective department notice board. The college strictly follows the rules and instructions issued regarding conduct of internal evaluation, theory and practical examinations. College conducted Co-curricular activities such as Sports activities, N.C.C. and N.S.S. programmes, legal literacy cell programmes and placement cell programmes as per the guidelines issued by the university and the department of Higher Education, Haryana.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cblgcloharu.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cblgcloharu.com/sss%20document/sss%20responses%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	6.3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	1
History	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on Aids	District Youth Welfare Department Bhiwani	2	7
District Level Red Ribbon	Civil Surgeon bhiwani	2	4
Self Defance Training	NGO (Propkar sabha)	10	80
Environment Day Cleanness Awareness	NSS UNIT GC LOHARU	5	75

Camp, Organised at College Campus by NCC			
Lecture on girls safty (DURGA SHAKTI APP)	Haryana Women Police	7	55
Plastic Bann Programme	NSS UNIT GC LOHARU	8	70
Sharmdan Pakhwada	NSS UNIT GC LOHARU	8	88
Fit India Movement	DGHE	21	240
Combined Training Camp(15 OCT-19 OCT 2019)	16 HARYANA BN NCC, NARNAUL	1	106
Combined Training Camp (6JAN-15 JAN 2020)	16 HARYANA BN NCC, NARNAUL	1	180
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness programme on Aids	District Youth Welfare Department Bhiwani	Lecturer	2	7
District Level Red Ribbon Program	Civil surgeon bhiwani	YRC, GC LOHARU	2	4
Self Defence Training	NGO (Propkar sabha)	Learning skill	10	80
Environment Day Cleanness Awareness Camp, Organised at College Campus by NCC	NSS UNIT GC Loharu	Cleaning of campus	5	75
Lecture on girls safety (DURGA SHAKTI APP)	Haryana Women Police	Lecture	7	55

Plastic Bann Programme	NSS UNIT GC Loharu	Cleaning of campus	8	70
Sharmdan Pakhwada	NSS UNIT GC Loharu	Plantation	8	88
FIT INDIA MOVEMENT	DGHE	Exercises	21	240
COMBINED TRAINING CAMP (15OCT -19 OCT 2019)	16 HARYANA BN NCC, NARNAUL	Traning	1	106
COMBINED TRAINING CAMP (6 JAN -15 JAN 2020)	16 HARYANA BN NCC, NARNAUL	Training	1	180
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.18	4.26

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12555	1623744	0	0	12555	1623744
Reference Books	9261	2338448	467	0	9728	2338448

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	50	2	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	50	2	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.28	3.49	5.18	4.26

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees (maintenance of buildings, classrooms and laboratories) constituted for fulfil and upgrade the infrastructural requirements. The Central purchase committees, Other Committees are constituted by the Principal to finalize the cases of purchase. After seeking requirement from each Head of the department for all articles including consumable and non consumable in labs, apparatus, desks/IT equipments, and books. The proposal is sent to the Government for approval sanction of the budget as per the directions procedure supplied by DHE, Haryana. The Department of Higher Education, Haryana (DHE) is the main authority to provide funds for the utilization of different support facilities in the Govt. Colleges.

Laboratory: Laboratories record is maintained by lab attendants and supervised by HODs of the concerned departments. Record of (chemicals, apparatus, and specimen etc) maintenance account is maintained by lab attends, Lab In charge (Faculty) and supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. The microscopes used for biological experiments are annually cleaned. The practical groups of the students are constituted in a manner that every student is to meet out specific periods as per university norms.

Library: Library is fully automated equipped with computers with internet connection, photocopier machine and printer. The maintenance of the reading room and stock verification of library books is done regularly by the library staff. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.

Sports: Regarding the maintenance of sports equipment the college sports in charge is deputed to ensure students' participation in games and to ensure wholesome personality development students. The students are trained and motivate to participate at International/ National/State Level and Inter University Level competitions. The college also organizes annual athletics meet according to academic calendar. Selection trials are made to select teams for various games (Cricket, Kabaddi, wrestling, football)/sports, intramural sports competitions. College facilitates students with sports uniforms, equipments and refreshment during competitions /tournaments.

Computers Centralized computer laboratory established to enrich the students. Two fully functional operational computer laboratories and one language lab are established for imparting computer education to the students. These are put to optimum use for students throughout the year and regular maintenance is ensured through local hardware technician/service providers as per requirement. ERP software is used for maintaining faculty and students details.

<http://www.cblgcloharu.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships and Financial Support	618	7205299
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	22/07/2019	494	Department of English Govt. College, Loharu
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2020	0	0	0	0	0
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no student council in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college runs its administration as well as its academic and other activities through decentralization and participative management. The college is headed by the Principal who works according to the rules of Higher Education Department of the Government of Haryana. The Principal functions as the first

among equals and follows the decisions taken in either staff council meetings or the meetings of the teaching staff held time to time during the year. The staff council is a body of the 05 senior most staff members. The Principal not only takes the advice of the council but also implements the decisions taken in its meetings. Important matters are discussed in the meetings of the whole staff and the majority voice prevails while taking decisions in such meetings. In this way the whole staff participates in the decisions taken for college functioning. Not only this, the college has a well planned and exhaustive mechanism of committees and cells which take care of different college activities. These committees and cells consist of a convener and some staff members and they effectively deal with the matters pertaining to their cells. The Principal performs only supervisory role and these committees work independently in their daily functioning. Students are also actively involved in the activities of cells pertaining the co-curricular extra- curricular activities under to overall supervision of respective teacher in-charge. Not only this, the non-teaching staff members also have their say in administrative matters and the Principal consults them regularly in these matters and decides accordingly. Overall, the college functions effectively with the joint efforts of faculty, non-teaching staff and students and follows the principles of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Industry Interaction / Collaboration:- As such, the college cannot collaborate with industries as per govt. norms but it is maintaining links with other agencies by the mechanism of extension lectures, workshops and seminars organised by placement and other cells.
Curriculum Development	Curriculum Development: - The College follows the curriculum devised by the affiliating university. The college teachers who are on university Board of Studies advise the university changes in the syllabus wherever required in accordance with the recent societal requirements.
Teaching and Learning	Teaching and Learning:- An exhaustive coverage of syllabus, providing students background and current information related to curriculum topics, active class participation by students, regular feedback of students by asking questions and organizing students seminars and group discussions are the hallmarks of the teaching learning strategies of the college.
Examination and Evaluation	Examination and Evaluation: - The college examination schedule is decided

	<p>by the affiliating university and the semester exams are held on time in Nov-Dec (odd semester) and May-June (even semester). The internal assessment process is transparent and the marks are assigned as per the set criteria.</p> <p>Students are informed about the internal assessment marks to maintain transparency and to provide to students feedback about their performance.</p>
Research and Development	<p>Research and Development: - The college teachers individually pursuing their research activities they are encouraged by the college for research by granting them duty leave for attending orientation/refresher courses, faculty development courses, seminars and conferences.</p>
Human Resource Management	<p>Human Resource Management: - The College is switching over to HRM and the data of all faculty members are centrally digitalized under MIS for handling issues like transfer, disbursement of salary, sanctioning of leaves and other official matters. The admission of students has already been made online and centrally handled by the Higher Education Department of the Govt. of Haryana for maintaining transparency and efficiency in the whole process.</p>
Admission of Students	<p>Admission of Students: - The students' admission process is online and is handled centrally for all government colleges of Haryana by the Higher Education Department of Govt. of Haryana. The students are made to pay their fee digitally. The students are given process is giving broader choices of colleges and the transparency in the whole process is ensured through this system.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and Development: - The controlling authority, Higher Education Department is gradually progressing towards the digitalization of the whole process. The funds and grants are sanctioned electronically. They are also disbursed and utilized by keeping an electronic trail.</p>
Administration	<p>Administration:- Through centralized MIS system maintained by the headquarter authority, i.e. the Higher</p>

	Education Department, Govt. of Haryana, the service records of the teachers and non-teaching staff have already been digitalized made online for central processing of the service matters. On line Biometrics Attendance of the staff has been implemented for maintaining the regularity and punctuality of the staff.
Finance and Accounts	Finance and Accounts: - The College is progressively adopting e-governance modules in finance and accounts related matters. All matters related to the salary of its employees have already been digitalized. The pay bills are e-transmitted to the treasury and passed again in electronic medium. No cash transaction is allowed and the payment is made in the bank account of the respective employees. The government grants are sanctioned and disbursed through e-mode.
Student Admission and Support	Student Admission and Support: - The students' admissions have been made online and the merit list for admissions can be seen through weblink. The fees of the students whose names figure in the merit list is deposited only through e-challen. Moreover, the scholarship disbursement is also made through e-mode.
Examination	Examination: - The filling up of exam forms and the issuance of university roll no are through online mode. The students' roll no remains the same throughout the complete tenure of their study. The submission of internal assessment to the university is also done in online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Role of Yoga ,Ayurveda Naruropathy in Boosting	1	15/07/2020	21/07/2020	7
Yog Practices with Self Realisation	1	15/05/2020	21/05/2020	7
Rejuvenation through Yoga during COVID	1	01/06/2020	02/06/2020	2
Haryana Institute of Public Administration, Gurugram	3	01/03/2020	03/03/2020	3
One week Traning Programme	1	30/03/2020	04/05/2020	7
Exploring Some Aspects of Tagores Thoughts	1	15/05/2020	21/05/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
TA/DA and duty leave are given to the teachers for attending seminars/conferences. House Building Advance facility. Car Loan facility. LTC facility is given once in Block of	TA/DA and duty leave are given to the teachers for attending seminars/conferences. House Loan facility. Car Loan facility. LTC facility is given once in four year. Maternity	R.O. purified drinking water facility. Water Coolers for drinking water. Indoor and outdoor game facility. Vast playground. Canteen facility Generator for all classrooms and labs.

four years. Maternity Leave for six months in case of female teachers. Study Leave provision is there. Children Education Allowance. Child Care Leave for female teachers. Monthly medical allowance and reimbursement of the full amount incurred on medical treatments. House Rent Allowance.	leave of six months in case of female employees. Study Leave provision is there. Children Education Allowance. Child Care Leave for female teachers. Monthly medical allowance and reimbursement of the full amount incurred on medical treatments. House Rent Allowance. Uniform allowance in case of Sweepers, Malis and Chowkidars. Interest free Wheat Loan to Class IV	Display board for all kind of information. Cultural Programme for enhancing their cultural talents. N.S.S. N.C.C. Educational tours. Scouts, Mountaineering (at the university level)
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance. • Internal Audit system:- All documents related to financial transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. • External Audit System:- College receives two types of grants/funds i.e. a) Govt. Grants from Higher Education Dept. Records checking and audit of these grants is conducted by auditors from the office of A.G. Haryana. b) Funds/ Fees receive from students:- Audit of College funds is conducted by auditors of Director Local funds, Finance Dept, Govt. Of Haryana

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No such formal association in existence

6.5.3 – Development programmes for support staff (at least three)

Festival loan computer loan dress allowance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Efforts to upgrade physical infrastructure in the college. Digitisation of various services related to college functioning. Automation of college library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women Day	07/03/2020	07/03/2020	50	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Environmental awareness campaigns are organised under aegis of NSS Units and Science student exhibitions are organised annually in Biology, Botany and Zoology department conduct field work /practicals and study tours to create awareness and conservation of biodiversity among the students.
- Students of UG 1st Year prepare projects on "Environmental Studies" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.
- The College Buildings is designed in such a way to be effective in utilization of natural light and ventilation and Initiative is also taken by the Convener Electricity Committee to make students aware responsible to switch off the lights and fans before leaving the classroom energy efficient LED bulbs are also being used throughout the campus.
- Policy of lesspaper campus is followed in letter spirit, communication in the campus is made through email and other ICT modalities. Biometric attendance is used for all employees. Printouts and photocopies are taken on both sides of the paper. Wasted papers / NEWS papers etc. are forwarded for recycling purpose, Toner cartridges are recycled Rain water harvesting has been taken up in the institute in order to improve the ground water levels.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	0

Physical facilities	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	20/08/2019	1	Clinliness Day	Clinliness Day	200
2019	1	1	29/08/2019	1	Fit India Movement	Fit India Movement	100
2019	1	1	03/09/2019	1	Poshan Abhiyan	Poshan Abhiyan	150
2019	1	1	14/09/2019	7	Swachhata Pakhwada	Swachhata Pakhwada	200
2019	1	1	17/09/2019	1	Self Defence	Self Defence	120
2019	1	1	28/09/2019	1	Poster Making	Plastic Ban	110
2019	1	1	01/10/2019	1	Matdata Jagruk Rally	Matdata Jagruk Rally	100
2019	1	1	24/10/2019	7	Vishisht Sewa Sibir	Vishisht Sewa Sibir	101
2020	1	1	06/11/2019	1	Prabhat Feri Rally	Pryavaran Sanrakshan	50
2020	1	1	17/01/2020	1	Road Safety	Road Safety	150

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day celebration by N.C.C	15/08/2019	15/08/2019	150
Fit India Movement	29/08/2019	29/08/2019	200
Teachers Day	05/09/2019	05/09/2020	112
Hindi Diwas	14/09/2019	14/09/2019	120
NSS DAY	24/09/2019	24/09/2019	147
Rastriya Ekta Diwas	31/10/2019	31/10/2019	135
National Voters Day	24/01/2020	24/01/2020	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Organization of Tree Plantation Programmes proper care maintenance of Trees is ensured by NSS and NCC Units. 2. A "College Cleanliness beautification" Committee has been formed for the identification and preservation of the natural resources present in the college campus to ensure "plastic free" campus. 3. Regular participation in Swatchatha Seva initiatives of the Government of India, Government of Haryana, Affiliating University and District Administration. 4. Regular Awareness programmes are organised on Environmental Protection Campus Cleanliness. The campus has a lush green field with 400 metre athletic track, cricket ground, Kabbaddi ground etc.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. The college library has 15000 books approximately and it was a great challenge to maintain the record manually. The government sought several types of information regarding library resources and the library staff found it difficult to provide the information in time bound manner. In order to overcome this limitation the best practice of full automation of library was adopted in the college. The SOUL 2.0 software that was purchased earlier was made fully operational. All the books were updated in the software. The database was completed in a time bound manner and the information of staff and students was also updated in the software. The next step taken up was to start all the activities of the library in paperless manner, so the issue and return of the books was done in an automated manner by scanning the bar code already pasted on the books. This helped the staff working in the library become more efficient in the routine activities. More students were attended by the staff in less time. The staff members were also comfortable in searching the books required by them with the help of the software. Another benefit of this best practice was automated calculation of library fine to be collected from the students and staff and there was no chance of any mistake in the calculation which is often the case in manual manner. The entire record was available in a single click after the automation. Finally, one of the greatest benefits of this automation of library was the printing of Identity cards of the staff and</p>
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students using this software. The college was able to do away with the practice of issuing ID cards to the students on annual basis. The ID cards issued through the software were valid for the entire course i.e. 3 years for graduation and 2 years for post graduation course. This helped in saving the revenue of the college on the one hand while on the other hand it helped the staff working in library to issue and return books in the accounts of staff and students using the bar code scanning of these ID cards. Thus the college was able to make the library work more efficiently and accurately after adopting this best practice of library automation. 2. The college has to procure goods on regular basis for the different kind of requirements in the proper functioning of the college. During this procurement several lapses occurred in following the due defined process laid down for purchase either knowingly or unknowingly which lead to avoid objections. In order to avoid this and make the purchased in a transparent manner it was decided that the best practice of purchasing goods through GEM ne adopted. To begin with this best practice the registration of DDO and other staff members was done on the GEM portal as required. The Process was tedious one and efforts at various levels were done to get the registration done. After the successful completion of this step the purchases were started through Gem portal. This best practice has been highly beneficial in the purchases. The range of items available for selection out of the best ones at competitive price is the key benefit. This was never possible in the purchases mode from the local market where a compromise had to be made either on quality or the price of the item. Sometimes the items of branded companies were not even available in the local market and the college had purchase some sub standard items out of compulsion. GEM portal has opened the entire national level market available for purchases of required goods of standard quality. After adopting this best practice the college has done away with the practice of inviting quotations form the open market at local level which was mostly under scanner of the auditors, who claimed that the quotations were doctored as they were invited from the local market which was easy to manipulate. However, in the purchases made through GEM there is no possibility of any manipulation during the purchase and thus there is no hear of audit objections. There is one limitation to these purchases i.e. the sellers do not entertain items in lesser qualities then their minimum quality as a result the purchases have to be made from the local market. But the majority of items could be procured in a transparent manner and has helped the college to avoid audit objections.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.cblgcloharu.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The main vision of our institute is providing an accessible and adaptable education without compromising academic standards. To emerge as a centre of academic excellence in creating and disseminating knowledge and providing students a unique learning experience in Science, arts commerce providing students an environment for all round development, nurture them for a successful career as well as to contribute to the betterment of the society. We also aim to change students perspectives, values and priorities and to transform positive energies to meet lifes challenges, enabling students to deep learning and rational thinking.

Provide the weblink of the institution

<http://www.cblgcloharu.com>

8.Future Plans of Actions for Next Academic Year

1. To enhance facilities for girls students 2. Extension of Water harvesting 3. Solar energy light system at roof top 4. Motivational slogan rallies for eco friendly campus particularly for plastic and waste. 5. Extension of existing vehicle parking area 6. To initiate no vehicle day atleast once in a month among peoples 7. No hard copies for orders circulars (Paperless official work) 8. Motivation among students and teachers for their moral duties 9. Online feedback mechanism for students, alumni, parents, teachers, etc. 10. To promote students for cashless payments 11. To prepare college for NAAC accreditation (2nd Cycle).